

Board of Studies

1.	Name and address of the Affiliated Body	Board of Studies, School of Archival Studies, National Archives of India, Janpath, New Delhi.
2.	Type of Affiliated Body (Board, Council, Committees, other Bodies)	Board
3.	Brief Introduction of the Affiliated Body (Establishment Year, Objective/Main Activities)	See Annexure I
4.	Role of the Affiliated Body (Advisory/Managing/Executive)	Advisory
5.	Structure and Member Composition	See Annexure I
6.	Head of the Body	Director-General of Archives, National Archives of India
7.	Address of main office and its Branches	National Archives of India, Janpath, New Delhi-110001
8.	Frequency of Meetings	Twice in a year.
9.	Can public participate in the meeting?	No
10	Are minutes of the meetings prepared?	Yes
11	Are minutes of the meeting available to the public? if yes please provide information about the procedure to obtain them	Not so far

ANNEXURE - I

BOARD OF STUDIES

Board of Studies, an Advisory Body of School of Archival Studies is being constituted since 1980 comprising eminent persons in the various disciplines of Archival Science to give guidance to school in academic matters, to examine the course contents of the new curriculum taking into account the latest modern archival trends and training needs of the Archival institutions in India and abroad.

Constitution of the Board: The Board is constituted with the following members*:

1.	Director General of Archives	Chairman
2.	Expert in Business Archives/ Professional Archivist	Member
3.	An eminent documentalist	Member
4.	Prof. of History/ Historian in a University/ Organization	Member
5.	Prof. Of Library Science/ Librarian in a University/ Organization	Member
6.	One State Director of Archives	Member
7.	Deputy Director of Archives/ Assistant Director of Archives (SAS)	Member-Secretary

Terms of the Board:

1. It is constituted for a period of 2 years from the date of notification. The current Board was constituted on 14 January, 2020.
2. The term of the members of the Board is initially for a period of two years. In the event of any vacancy either due to resignation, retirement or death etc. person or persons in the respective field of study will be appointed by the Director General of Archives. Members will also be eligible for appointment for subsequent terms.
3. The Board will examine the course contents of the new curriculum taking into account the latest modern archival trends and training needs of the archival institution in India and abroad.

4. The meeting of the Board will normally be held in New Delhi not more than twice a year. TA/DA to the non-official members for attending the meetings of the Board of Studies will be met from the budget grant of the National Archives of India, as per rules.

F.No.46/1/ 2020- SAS
Government of India
School of Archival Studies
National Archival of India
Janpath, New Delhi-110001.

The **16 JAN 2020**

Office Memorandum

The Board of Studies of the School of Archival Studies is hereby reconstituted with the following members for a period of two years with effect from January 14, 2020.

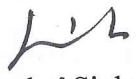
i	Director General of Archives National Archives of India	Chairman	(Ex-officio)
ii	Expert in Business Archives /Professional Archivist	Member	Dr. R.L. Sahoo, Chief Archivist Flat No. 4, Teesta Building, College of Agricultural Banking, Reserve Bank of India Campus, University Road, PO. Model Colony, Pune- 411 016 Mobile # 07709010095 e-mail: rajibsahoo@gmail.com
iii	Professor /Professional Belonging to the field of Information Technology	Member	Sh. Naveen Karan Kishore Technical Director NIC Ministry of Finance, Room No. 365 North Block, New Delhi Mob. No. 9868829908
iv	Professor of History / Historian in a University /Organization	Member	Prof. Abha Singh IGNOU, Madiangarhi, Delhi Mob. No. 9868189146
v	Professor of Library Science / Librarian in a University Organization	Member	Dr. Ramesh Yernagula NASSDOC Indian Council of Social Science Research 35, Ferozeshah Road, New Delhi 011-23074393

vi	Director of a State Archives	Member	Dr. Simonti Sen, Director, West Bengal State Archives 6, Bhawan Dutta Lane Kolkata- 700073 Mob. No. 9831074056 033- 22413966
vii	Deputy Director of Archives / Assistant Director Archives concerned with the School of Archival Studies, NAI	Member Secretary	(i) Sh. Syed Farid Ahmad Deputy Director ddf.nai-archives@gov.in Tel: 981152778, 23388557 (ii) Ms. Kalpana Shukla ada.sas-archives@gov.in Tel:23388557

2. The term of a member of the Board will be two years. In the event of any vacancy arising due to any reason, a person in the respective field will be appointed by the Director General of Archives for the remaining period of the term of the Board. Members are eligible for appointment to the Board for subsequent terms.

3. The Board will examine the course curriculum taking into account the latest archival trends and training needs of the archival institutions in India and abroad and accordingly advice the School of Archival Studies.

4. The meetings of the Board will normally be held in New Delhi and not more than twice a year. TA/DA to the non-official members for attending the meetings of the Board of Studies will be paid by the National Archives of India as per Government Rules.


 (Chandani Sinha)
 Director General of Archives
 Government of India.