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Government of India  
Ministry of Culture  
National Archives of India  
E- mail:archives@nic.in

The **31 OCT 2012**

**Memorandum**

**Sub: National Archives of India - Reconstitution of Historical Documents  
Purchase Committee (HDPC)**

The Historical Documents Purchase Committee of the National Archives of India (NAI) is hereby reconstituted by the Director General of Archives:-

**A. Composition**

1. Director General of Archives  
National Archives of India,  
Janpath,  
New Delhi-110001 Chairman
2. Prof. Mahesh Rangarajan,  
Director,  
Nehru Memorial Museum & Library,  
Teen Murti Bhawan,  
New Delhi.110011 Member
3. Prof. Basudev Chatterji  
Chairman,  
ICHR,  
35, Ferozshah Road,  
New Delhi.110001 Member
4. Prof. Farhat Hasan,  
Department of History,  
University of Delhi,  
Delhi.110007 Member
5. Prof. Seema Alavi,  
Department of History,  
University of Delhi,  
Delhi.110007 Member
6. Prof. Fuzail Ahmad Qadri,  
Head Deptt.of History,  
North Eastern Hill University,  
Shillong.793022 Member
7. *Ms. Rubina Beg*  
*Incharge*  
*U.P. State Archive*  
*B-44 Mahanagar Ext.*  
*Lucknow*

*Mazhar*



7 Director / Deputy Secretary I/c of Archives / Ex-Officio Member  
Deputy Financial Advisor,  
Ministry of Culture,  
Shastri Bhawan,  
New Delhi-110001

8 Deputy Director of Archives, Member Secretary  
Divisional Head, Oriental Records Division,  
National Archives of India,  
Janpath,  
New Delhi - 110001

#### **B. Tenure**

The Committee will be due for re-constitution once in two years from the date of its first meeting. The non-official members would be eligible for re-appointment on the Committee. However Chairman of the Committee has right to de-list any member or dissolve the whole Committee even before completing its tenure.

#### **C. Meetings**

The Committee may meet as often as may be necessary.

#### **D. Function**

The Committee shall advise on acquisition of documents, manuscripts and rare books of historical and archival importance as well as private papers of eminent statesmen, high government officials, writers, scientists and other persons of whose role was significant in the history of country, that are in the possession of individuals / institutions, by the National Archives of India, through purchase, gift or donation. The Committee may also recommend on its own purchase of materials mentioned above, where expedient.

#### **E. Procedure**

All proposals for the purchase of archival material in private custody, etc will be referred to the Historical Documents Purchase Committee (HDPC) by the Member- Secretary, either at a meeting or by circulation, along with a report on the material offered, indicating its significance. The Committee shall give its opinion whether the material should be purchased, and if so, it shall also recommend a reasonable price to be offered to its owner.

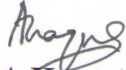
Notwithstanding the above procedure, and with a view to avoiding inordinate delays in the small purchases, when the recommendations of the committee cannot be obtained in any particular case(s) within a reasonable time even by

circulation, if the material for purchase is of the value of Rs. 50,000/- (Rupees fifty thousand) or less it may be purchased by the Director General of Archives as Chairman of the Committee, who will also indicate while giving his approval, a reasonable price to be offered to the owner. Information regarding such purchases made without prior reference to the Committee shall invariably be placed before the Committee in its next meeting.

All archival material in private custody proposed to be acquired by the National of Archives, by way of gift or donation, shall also be presented before the Committee for its final decision.

#### **F. Budget**

The non-official Members will get traveling allowance for attending the meetings of the Historical Documents purchase Committee at the rates admissible to Group 'A' officers of the Central Government and daily allowance at highest rates admissible to Group 'A' officers of the Central Government for respective localities. The expenditure will be met from the Head O.A.E. (Non Plan) of the National Archives of India.

  
(Dr.M.A.Haque)  
Deputy Director of Archives and  
Member Secretary  
Historical Documents Purchase Committee