

F.No.38-3/2017-G.S.
Government of India,
National Archives of India,
Janpath, New Delhi-110 001, dated _____


Tender Notice

Subject: - Transportation of dismantled Iron Racks and Compacters material from NAI, New Delhi, NAI. to Bhubneswar and Puducherry.

Sealed quotations are invited on behalf of Director General, National Archives of India for shifting of dismantled iron racks and compacters items on "As IS WHERE IS BASIS". Bidders should inspect the dismantled Iran Racks etc. physically at NAI, Janpath office, New Delhi-110001 on any working day from 2 pm. to 4 pm. for ascertaining the condition of the material and quote rates as per their assessment regarding the material to be shifted from NAI, Janpath, New Delhi 110001- to National Archives of India, Record Centre, Jeevandapuram, LAWSPET, Puducherry-606008 and National Archives of India, Records Centre, Eastern Region, M-79, Madhusudan Nagar, Unit-4, Bhubaneswar-751001. They should contact Superintendent, General Section, for inspection of the rack and compacters. The estimated value of tender is Rs. 05, 00,000/-.

Bidders should deposit the sealed quotation in the TENDER BOX, placed at the NAI Reception Janpath, New Delhi-1, latest by 22/12/2017 up to 12.00 hours. If the bidders are interested to submit their quotation by Regd. Post/Speed Post then the same should be addressed to the Director General, Janpath, New Delhi "TRANSPORTATION OF DISMANTLED IRON RACKS and Compacters" ensuring that the same would reach to this office by the schedule time and date. The bidder will be responsible for delay in any delivery of material in question. Quotations who may like to be opened on 22/12/2017 at 03.00 Pm in presence of bidders or their representatives who may like to be present at Annexe Building National Archives of India, Janpath, New Delhi-110001.

Details of material and their destination may be seen Annexure-1.


(Dr. Sanjay Garg)
Deputy Director of Archives

The terms and conditions

1. The bidder should be registered with the competent authority and copy of registration should be enclosed with the bid.
2. EMD: 02% of estimated value of the tender as EMD which shall be deposited by the renderers along with their quotations in the form of a Demand Draft/Pay Order/Bankers Cheque/Bank Guarantee of a scheduled bank drawn in favour of Drawing and Dispersing Officer, NAI, Janpath, New Delhi. Quotation received without EMD will not be entertained and will be rejected out rightly.
3. EMD of un-successful bidders will be refunded. No interest will be paid on EMDs kept with NAI, Janpath, New Delhi.
4. Bidders are requested to kindly quote their rates against each destination separately. The rates quoted should include Transportation, Insurance of the material loading and unloading, labour and all taxes etc. which shall have to be borne by the bidder and no payment on this account shall be made by NAI, Janpath, New Delhi.
5. Director General, NAI, reserves the right to accept the whole or any part of any quotation or to reject any or all the quotation without assigning any reason thereof.
6. Each page of Tender Document and bids must be signed by the bidder. Un-signed bids will not be considered.
7. The payment shall be made after satisfactory completion and entire shifting work. The successful bidder shall complete the entire shifting within 15 days from the date of award of contract.
8. The Firms/Agencies should also furnish a copy of the PAN, Service Tax Registration along with Experience Certificate of at least 05 years in the relevant field in Government Departments/PSUs/Leading Corporate Offices while submitting their quotations.
9. The tender document should be sealed.
10. The firm/agency shall indicate the lump sum rates inclusive of all insurances, taxes etc., for the said job for each destination (as Annexure 2). The rates should be filled up neatly (in both figures and in words). Firms are also advised not to erase or mutilate the figures, etc. otherwise the quotation will reject. Any overwriting will not be allowed.
10. Liability towards damage/theft/loss etc., if any of goods during shifting or physical injury to any labour in loading/unloading shall rest on the successful bidder.
11. Successful bidder shall have to deposit Rs.05% of estimated value of the Tender as performance security deposit in the form of a Bank Guarantee or FDR from a nationalized/commercial Bank in favour of DDA, NAI, which shall be valid for a period of three months. No interest on Security Deposit will be paid by the N

Details of dismantled Iron Racks and their destination.

Destination:

National Archives of India, Records Centre, Eastern Region, M-79, Madhusudan Nagar, Unit-4, Bhubaneswar.

No. of Racks with accessories: 560 approx. as per details given below:

(A)

1.	Total Shelves	2800x5=14000 Kg.
2.	Total Pillar Base	345X10=3450 Kg.
3.	Total Bracket	3250X1.5=4875 Kg.
4.	Total Side Support	110X15=1650 Kg.
5.	Total Middle Support	300X2=600Kg.
6.	Total Nuts & Bolts	100 Kg=100Kg.
	Compacters with material	30X20Kg=600 KG.
7.	Total Kg.	25311 Kg.

Destination:

National Archives of India, Records Centre, Jeevanandapuram, Lawspet, Puducherry-606008 required 100 Racks & weight calculated below:-

No. of Racks with accessories: 100 approx, as per details given below:

(B)

1	Shelves= 500	500X5Kg. =2500 KG.
2	Pillar Base= 60	60X10Kg =600 Kg.
3	Bracket= 600	600X1.5 =900 Kg.
4.	Side Support= 20	20X15Kg. =300 Kg.
5.	Middle Support=60	60X2Kg . =120Kg.
6	Nuts & Bolts	40Kg. =40 Kg. (approx.)
7.	Compacters with material	20X20Kg. = 400Kg.

Note: The number of racks may vary.

BID FORMAT

Name of the firm: _____

Registered/Postal Address: _____

Registration No.. _____

Telephone No.. _____

E-mail: _____

PAN No. _____

Service Tax Regn No. _____

Total amount from New Delhi to Puducherry _____

Total amount from New Delhi to Bhubneswar _____

EMD details:-Name of the Bank, DD/Pay order no., date, Amount.

SIGNATURE WITH SEAL