

F. No. 55-1(2)/2019 –Exh.
Government of India
National Archives of India
Janpath, New Delhi -110001
Fax No.0091-11-2384127
E-mail: naibxhibitionunit@gmail.com
www.nationalarchives.gov.in

the 16 JAN 2020

INVITING TENDER NOTICE

National Archives of India (NAI), Janpath, New Delhi, invites sealed quotations from **empanelled firms with the NAI**, only for organising an exhibition entitled '**Jallianwala Bagh**' in National Archives' Museum as per following quantity and specification:

Job Name : Organising an Exhibition entitled '**Jallianwala Bagh**'.

Specifications:

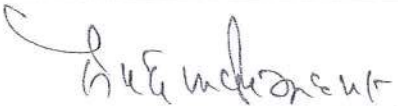
1. Scanning, Cleaning, Designing and Printing 60 Exhibits approximately. : (Size-2 x 2 ft /4 x 4 ft.).
2. Collage with printing, raising and lightening effects:-Two Nos. : Size - (a) 10 x 8 ft. and (b) 8 x 8 ft.
3. Publicity Hoarding (Bilingual) : Size- 5ft x 7.5ft....4 Nos.
4. Brochures (Bilingual) : Size- 8.5" x 09" qty. 500 Nos.
(300 Hindi+200 English)
5. High Rise Buntings : 10 x 2 ft. 4 Nos.

The sealed envelope containing the quotation should be super-scribed as "**Quotation for organising an exhibition entitled Jallianwala Bagh**" and should contain the price for these specified jobs. The Sealed Quotations address to the **Director General, National Archives of India, Janpath, New Delhi, 11001**, should reach within 21 days of uploading of the notice on NAI website. Any quotation received after that would not be entertained.

(Syed Farid Ahmad)
Deputy Director of Archives
National Archives of India

List of the empanelled firms with NAI for Archival/Digital Exhibitions

S. No.	Name of Firms with Address	Contact Details
1.	A B Systems Pvt. Ltd 37, Sant Nagar East of Kailash, New Delhi-110065	Email: absys90@gmail.com Mobile No. : 9810656060, 9810914400
2.	Pavilion and Interiors India Pvt. Ltd. Head Office: A-63, Sector 57, Noida. Pin code – 201301 (U.P)	Email: pi.mumbai@pavilionsinteriors.com www.pavilionsinteriors.com Tel: +91+0120-2581119; 2581217
3.	Adman Advertising, 201-202, Mohan Complex, H Block LSC, Ashok Vihar,- I, New Delhi 110052	Email: adman.ads@gmail.com Tel : 27136974; 27434190 Mobile: 9820027050
4.	TEC India Entertainment Pvt. Ltd, Head Office: H- 36, 2 nd Floor, South Extn. I, New Delhi, 110049, India.	Email: info@tecindia.biz Tel: + 911141647050; 46084728 Mobile: 9873435060; 9582363699
5.	Ventures Advertising Pvt. Ltd. 142-A, Ventures House, Marol Co-Op. Ind. Estate, Andheri (E) Mumbai, 400059.	Email: ventures1@gmail.com , ventures@vapil.net Tel: (022) 61226000, Fax: 28369778
6.	M.G. Advertising Service, 3A, 3 rd Floor, W.E.A. Satnagar, New Delhi, 110005	Email: mail4mgadvertising@yahoo.co.in mailtomgadvertising@gmail.com
7.	Rishav Graphics, 313, AGCR Enclave, Delhi, 110092	Email: rishavgraphics@gmail.com Tel: 011- 42208030 Mobile: 9958309990
8.	Goldmine Advertising Ltd., 4834/24, 1 st Floor, Kiran Mansion, Ansari Road, New Delhi, 110002. (Consortium with Subimal Das of Rishav Graphics.)	Email: delhi@goldmineltd.com Tel: 011- 23247276 Fax: 011- 23255614
9.	6 th P Marketing, 118, Shahpur Jat, New Delhi, 110049.	Email: info@6thpm.com ,


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		Website: www.6thpm.com Tel: +911145501626
10.	Expression Ad Agency Pvt. Ltd., 314 Pratap Bhawan, 5, Bahadour Shah Zafar Marg, New Delhi, 110002.	Email: expression.delhi@gmail.com Tel: 011- 43600669
11.	Deepali Designs & Exhibition Pvt. Ltd. Plot No. 17, 1 st and 2 nd Floor, Central Market, Panjabi Bagh (West Delhi) New Delhi, 110026.	Email: deepali@deepalidesigns.com Website: www.deeepalidesigns.com Tel: 91 11 41415242; Fax: 91 11 41 833407
12.	M/S Shraddha Advertising, B-172, UGF, Saraswati Vihar, Pitampura Delhi.	Email: shraddha.advtt@gmail.com
13.	JJ Imprints Pvt. Ltd. A- 24, Sector 68, Gautam Budh Nagar, Noida, U.P. 201301.	Email: info@jjprintindia.com Tel: (91) 0120) 6500340
14.	Singhman Cine Ad Pvt. Ltd., 3046, 3 rd Floor, D.G. Gupta Road, Karol Bagh, New Delhi, 110005.	Email: singhmancine@gmail.com Tel: 28723405, Mobile: 9312206809
15.	KGS Microsystems, F- 212 A, Kailas Complex, Veer Sawarkar Marg, Parksite Vikroli, West Mumbai, 400079	Email: kgulgule@kgsmicrosystems.com

Note: The empanelment of these firms would valid for 3 years w.e.f 16 May 2019

This List of the firms empanelled in the Department for the preparation of Archival/Digital Exhibitions. The panel is valid for the Three Years (till 15 May 2022).

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BY EMAIL

F.No.1-2/2018-Exhibition
Government of India
Ministry of Culture
National Archives of India,
Janpath, New Delhi- 110001

dated 16 MAY 2019

To

As per list

Subject: Empanelment of firms for organizing and preparation of Archival/Digital Exhibitions.

Sir,

This has reference to your response to the Expression of Interest dated 6 July 2018 for the Empanelment of Firms for organizing and preparation of Archival/Digital Exhibitions to be held in this department.

In this connection, I am directed to inform you that your firm has been empanelled for the same with the defined terms and conditions. Your services would be sought as and when required. It may please be noted that the Empanelment of Firms/Individual does not by itself guarantee, or entitle it to an assignment of any work from National Archives of India. The detailed Terms and conditions are enclosed herewith for your reference.

This empanelment is valid for a period of **three years** from the date of issue of this letter. It will be appreciated if you would kindly acknowledge the receipt as per the defined terms and conditions.

Please update any change in your contact address, phone, etc. to ensure that all communications reach you promptly. This issue with the approval of DG's orders dated 6 May 2019.

Yours faithfully,



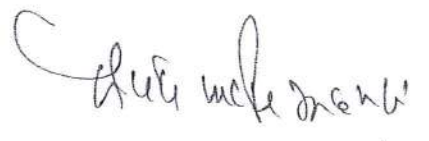
(Sangita Mathur)
Assistant Director of Archives
Government of India
Tel.No.23384797

Terms and Conditions

1. The firm agrees to abide by the terms and conditions laid down herewith and any other condition prescribed by National Archives of India.
2. This empanelment would not in any way mean that National Archives of India would be paying any retainership fee or monthly consultancy charges or any other form of remuneration to the empanelled firms.
3. National Archives of India will retain the absolute copyright and all such related rights including and not limited to rights for translation, reproduction alteration and archiving without any restriction of time period to all such creatives and their inputs which might be produced by the firm for executing a work and such creatives could be used in any such future display that the National Archives of India may consider appropriate.
4. The Director General, National Archives of India shall be the sole judge of satisfactory execution of the job. If the execution of the job is not in accordance with the Artwork or specifications, the award of work is liable to be rejected without any compensation to the firm. The DG, NAI shall however be at liberty to accept the same subject to a cut in rates or the firm on being called upon to do so rectified the error(s) and defect(s) at his own cost and to the satisfaction and within the time fixed by the DG, NAI. The decision of the DG, NAI in this regard shall be final and binding on the firm. The firm at once at his expense, if already delivered, will remove the supplies. The Government shall be under no liability whatever for rejected supplies. If the rejected supplies are not removed by the firm within fifteen (15) days of rejection, the DG, NAI, may (a) cause those to be removed and charge the firm with all expenses incurred in such removal or (b) shall or otherwise dispose of them on behalf of the firm at their risk and cost and retain any money realized there from (after paying expenses of sale) towards any sum due from the firm.
5. For all kinds of production jobs no advance payment shall be made. Payments will be made only after satisfactory completion of each job and on submission of authenticated bills in the manner stipulated by National Archives of India.
6. Confidentiality shall be maintained for the information relating to the examination of archival material. Violation of this clause may result in the rejection of the proposal.
7. The firm shall seek written approval of all visuals, artworks, copy, scripts, etc. and shall not proceed further with any work until approval of related documents is given by DG for further reproduction. **The firm will submit/handover the soft copy of the whole work to National Archives of India after completion of work.**
8. The firm shall perform the services and carry out their obligations with due diligence, efficiency in accordance with generally accepted professional standards and practices.
9. The firm shall submit all the deliverables on due date as per the delivery schedule.

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- The firm shall not without National Archives of India's prior written consent disclose the contract, drawings, specifications, plan, pattern, samples to any person other than an entity authorized by the National Archives of India for the performance of the contract. In case of termination of the contract all the documents used by firm in execution of project shall become property of National Archives of India.
10. National Archives of India may at any time before completion of work under project awarded to empanelled firm, change the work content by increasing/reducing the quantities of the services by not more than 20 % of the estimated total cost of the project, without creating the liabilities for compensation on any grounds, whatsoever due to this change. In such case, the firm will have to perform the service in the increased/ decreased quantity at the same contract rates within the time stipulated for providing services to National Archives of India.
 11. The firm shall employ and provide such qualified and experienced personnel as may be required to perform the services under the specific project assigned by National Archives of India.
 12. The firm shall not assign the project to any other firm, in whole or in part, to perform its obligation under the contract, without National Archives of India's prior written consent.
 13. All Artworks etc. which have been supplied by the Govt. or which have been prepared by the firm for the Govt. must be stored by the firm until such time he may be called upon by the DG, NAI, to return the same.
 14. The DG, NAI has the power to accept or reject any tender without assigning any reason, therefore and is not bound to accept the lowest or any tender.
 15. The DG, NAI may rescind the contract by notice in writing.
 - a. If the firm assign or sublet the contract without the written approval of the DG, NAI.
 - b. If the firm decline, neglect or delay to comply with any demand or requisition or in any other way fail to perform or observe any condition of this contract.
 16. In the matter of implementation of these guidelines, if any, doubt or difficulty arises or doubt regarding the interpretation of any of the clause of these guidelines, the same shall be placed before the Director General, National Archives of India and the decision of the Director General, National Archives of India shall be final.


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