

**MINUTES**

**SECOND GRANTS COMMITTEE MEETING**

**2018-2019**

**SCHEME OF FINANCIAL ASSISTANCE FOR PRESERVATION OF  
MANUSCRIPTS/RARE BOOKS TO REGISTERED VOLUNTARY  
ORGANISATIONS/INDIVIDUALS**

**(04 January 2019)**

**NATIONAL ARCHIVES OF INDIA  
JANPATH, NEW DELHI - 110001**

MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON

04 JANUARY, 2019

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MINUTES OF SECOND GRANTS COMMITTEE MEETING FOR THE SCHEME OF  
FINANCIAL ASSISTANCE FOR PRESERVATION OF MANUSCRIPTS/RARE BOOKS TO  
REGISTERED VOLUNTARY ORGANISATIONS/INDIVIDUALS  
2018-2019

The Second Meeting of the Grants Committee for the above Scheme was held on 04 January, 2019 in National Archives of India, New Delhi under the Chairpersonship of Sh. Shravan Kumar, Director General, National Archives of India. As the considerable amount of allocated fund remained after first meeting of the Grants Committee held on 24 August 2018, the second meeting was convened in response to the advertisement uploaded in the NAI website on 29 November, 2018 inviting applications for financial assistance under the Scheme.

The names of members who were present in the meeting is at Annexure-I

The Member Secretary welcomed the Chairperson and Committee Members; following it the Committee was apprised about the aims and objectives of the Scheme, citing that the maximum limit of the grant is Rs.10.00 lakhs per project per year.

2. The detailed Agenda was taken up thereafter. All the 18 proposals included in the agenda were complete cases from the states of Delhi, Madhya Pradesh, Maharashtra, Odisha, Tamil Nadu, Telengana and West Bengal (Part A and Annexure II) which were discussed by the members of Grants Committee and following decisions were taken by the Grants Committee for releasing the Grant in 2018-19 FY.

The Committee approved 07 proposals for the grant during current financial year i.e. 2018-19.

Approved Projects Cost (07 cases) =Rs.40,08,950/-

(75% Central Share =Rs. 30,06,713/- 25% Matching Share =Rs. 10,02,237/-)

Grant Committee recommended total grant of Rs. 40,08,950/- with 75% Central Govt. share of Rs. 30,06,713/- and thus the 1<sup>st</sup> installment of 50% of the Central Govt. share i.e. Rs. 15,03,356.5/- would be released to the grantees subject to submission of complete bond and other requisite papers. The 2<sup>nd</sup> installment would be released as re-imbusement following the submission of utilization certificate for the entire grant amount by the Grantee.

The Grants Committee recommended 7 proposals for grant and for the remaining 11 cases (Odisha – 6, Tamil Nadu – 2, Telengana – 2, West Bengal – 1), the Committee recommended to get details of the holdings of organizations from Tamil Nadu, Telengana and West Bengal to consider them in the next meeting of Grants Committee while revised proposals may be sought from 6 organizations of Odisha.

(List of the proposals is at Annexure III)

4. The Committee recommended that guidelines may be formulated by which grantees organizations/individuals may be asked to allow National Archives of India to share copies of their digitized data (prepared with the grant given by NAI) with records users. The Committee also recommended that process maybe initiated for revision of the Scheme which was last revised in 2011.
5. The Committee also suggested that as similar to Raja Ram Mohan Roy Library Foundation, Kolkata, organizations/individuals may be asked to give an undertaking that they are in a position to meet the balance expenditure i.e. 25% of the total expenditure mentioning the source of the receipt and attaching the Bank certificate showing the balance as on date.
6. The Committee also suggested that letters may be sent to all the Universities/Colleges for informing them the details of the Scheme and encouraging them to apply for betterment of their institutions.

The meeting concluded with a Vote of Thanks to the Chair.

(T. Hussain)  
Deputy Director of Archives  
& Member Secretary, Grants Committee

(Shравan Kumar)  
Director General &  
Chairperson, Grants Committee

Place : New Delhi

Date: 15 FEB 2019

MINUTES OF SECOND GRANTS COMMITTEE MEETING HELD ON

04 JANUARY, 2019

ANNEXURE -I

Members who attended the Grants Committee meeting held on 4 January, 2019:-

1. Sh. Shravan Kumar, Chairperson  
Director General  
National Archives of India
2. Sh. Rajesh Kumar Singh Member  
Director, A & A Section,  
Ministry of Culture
3. Dr. Jawaid Alam Member  
Assistant Professor  
Department of History and Culture  
Jamia Milia Islamia
4. Sh. A.K. Mathur Member  
(Retired, Superintending Archaeological Chemist  
Archaeological Survey of India)
5. T. Hussain Member Secretary  
Deputy Director of Archives  
National Archives of India
6. Dr. Jyotsna Arora Member (could not attend the meeting)  
Deputy Director, (Library)  
Indian Council of Historical Research

The meeting was also attended by Dr.(Smt.) Ritu Rajeev, Assistant Director of Archives (Grants), Dr. Devendra Kumar Sharma, Archivist (Grants), National Archives of India.





ANNEXURE-II

Financial Assistance under the Scheme "Preservation of Manuscripts/ Rare Books" to Registered Voluntary Organizations/Individuals recommended by the Grants Committee Meeting for the financial year 2018-2019 held on 04 January, 2019

PART-A

Sr.No.	Name of organization/Individual	Approved Project cost	Sanctioned Central Govt. Share	Grantee's Matching Share	Purpose	Remarks
1.	<u>DELHI</u> Hamdard Archives and Research Centre, Hamdard University (Jamia Hamdard) Hamdard Nagar, New Delhi - 110062  F.No. 31-1(49)/2018-Grants	Rs.10,00,000/-	Rs.7,50,000/-	Rs.2,50,000/-	1. Preservation/conservation of rare books & documents. Rs.2,00,000/- 2. Preservation of approximately 2000 rare photographs = Rs. 1,00,000/- 3. Digitization of the preserved/conserved & other documents/photographs (50,000 pages.) – Rs.2,00,000/- 4. Installation of two more Compactors = Rs. 5,00,000/-	Copy of digitized material alongwith metadata to be provided to NAI w.r.t the grant sanctioned for digitization.
2.	<u>MADHYA PRADESH</u> Shri Natnagar Shodh Sansthan, Raghubir Library & Research Institute, Raghubir Singh Marg, Sitamau, (Malwa), M.P.  F.No.31-1(32)/2018-Grants	Rs.10,00,000/-	Rs.7,50,000/-	Rs.2,50,000/-	(1) Digitization of Manuscripts , 2,50,000 pages. = Rs. 10,00,000/-	Copy of digitized material alongwith metadata to be provided to NAI w.r.t the grant sanctioned for digitization.
3.	<u>MAHARASHTRA</u> Institute of Indian Culture, Mahakali Caves Road, Andheri –East, Mumbai - 400093  F.No. 31-1(57)/2018-Grants	Rs.2,45,000/-	Rs.1,83,750/-	Rs.61,250/-	a. Cost of binding , taxes etc. = Rs. 1,25,000/- b. Cost of 2 desk top computers, printers & screen = Rs. 1,20,000/-	



	<u>ODISHA</u> Maitreeban Seba Maitreeban Seba Sangha, Raulpatna -At PO: Konark , Dist: Puri – 7521111,Odisha  F.No. 31-1(33)/2018-Grants	Rs.50,000/-	Rs. 37,500/-	Rs.12,500/-	(i) Lamination of manuscripts = Rs. 50,000/-	
5.	<u>TAMIL NADU</u> Queen Mary's College Dr. Radha Krishnan Salai, Chennai - 4  F.No. 31-1(50)/2018-Grants	Rs.5,56,300/-	Rs.4,17,225/-	Rs.1,39,075/-	1. Cleaning & rebinding the books with brown or black leather at the spine with red colour rexine with corner leather (Half leather) and with acid free board and acid free end papers. With fevicol & Starch paste as adhesive complete of size up to <u>S.No. / Size/ No. /Rate/ Amount Rs. of vol. Vols Rs.</u> 1. 7½"x6" 305 1100 3,35,500 2. 8½"x6" 184 1200 2,20,800 Total = Rs. 5,56,300/-	
6.	<u>TAMIL NADU</u> Madras Craft Foundation, (Dakshina Chitra Museum) G 3, Madhuram Flats, 6 UrurOlcott Road, BEsant Nagar, Chennai - 90  F.No. 31-1(51)/2018-Grants	Rs.1,57,650/-	Rs.1,18,238/-	Rs.39,412/-	1. Digitization of slides, Negatives and Transparencies • Total number of slides, negatives & transparencies – 10510 • Digitization of slides, negatives & transparencies @ Rs. 15 (Digital conversion @ Rs. 6.50, editing @ Rs. 5.00 and image quality enhancement @ Rs. 3.50 – Total cost per slide = Rs. 15/- 10510x15 = Rs. 1,57,650/-  Total = Rs. 1,57,650/-	Copy of digitized material alongwith metadata to be provided to NAI w.r.t the grant sanctioned for digitization.
7.	<u>TAMIL NADU</u> The Kuppaswami Sastri Research Institute, No. 84, Thiru vi ka Road, Mylapore, Chennai - 4  F.No. 31-1(53)/2018-Grants	Rs.10,00,000/-	Rs.7,50,000/-	Rs.2,50,000/-	Preservation and Conservation of rare books (1) Digitization of 1400 rare books, - average no. of pages per book -200, - cost of digitization per page – Rs. 2.50 - 1400x200xRs.2.50 = <u>Rs. 7,00,000/-</u>  (2) Cost of binding (Section binding) one book – Rs. 120/- 1400xRs. 120 = <u>Rs. 1,68,000/-</u>  (3) Equipments for preservation – No. of Air conditioners required – 4 nos., - Cost of one 1.5 tonne 3-Star AC with stabilizer – Rs. 33,000/- - Estimated cost of 4 AC – Rs. 33,000= Rs. 1,32,000/-  Total = Rs.10,00,000/-	Copy of digitized material alongwith metadata to be provided to NAI w.r.t the grant sanctioned for digitization.

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MINUTES OF SECOND GRANTS COMMITTEE MEETING HELD ON 04 JANUARY, 2019

ANNEXURE-III

(A) List of the Organizations/ Institutions from whom details of holdings and revised proposals are sought

Sr. No.	Name of the Organizations/ Institutions / Individuals
1.	<u>ODISHA</u> National Rural Development Institute (NRDI), Nua Mugapada, P.O. Dighi, Dist. Dhenkanal, Odisha - 759023 F.No. 31-1(34)/2018-Grants
2.	Prerana, At:Pahilundi P.O. Gadasahi, P.S.: Gadisagoda, Via: Kanas, Distt: Puri – 52110,Odisha F.No. 31-1(35)/2018-Grants
3.	Sadhana, At: Achyutapur, P.O. Garhupas, Distt: Puri – 752110, Odisha F.No. 31-1(36)/2018-Grants
4.	National Youth Socio Cultural Organisation (NYSCO) – At: Kamakpur Arundaya Market, Link Road, Dist: Cuttack, Odisha. F.No. 31-1(37)/2018-Grants
5.	Selfhelp Jawahar Chowk, Dist: Dhenkanal - 759001, Odisha. F.No. 31-1(38)/2018-Grants
6.	Servant – At: Link Road, Arunadya Market, Dist: Cuttack, Pin: 753012, Odisha. F.No. 31-1(39)/2018-Grants
7.	<u>TAMIL NADU</u> Roja Muthiah Research Library, 3 <sup>rd</sup> Cross Road, CPT Campus, Taramani, Chennai - 600113 F.No. 31-1(52)/2018-Grants
8.	Nirmala College for Woman, 2-4, Kamarjar Road, Red Fields, Coimbatore -18 F.No. 31-1(54)/2018-Grants

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9.	<u>TELANGANA</u> Iqbal Academy, Gulshan-e-Khaleel, 10-6-7/1, 3 <sup>rd</sup> floor, Masab Tank, Hyderabad - 500028 F.No. 31-1(55)/2018-Grants
10.	Sri. K. Krishna Swamy Mudiraj Memorial Trust, H.No. 3-12-92/283, Rock Town Colony, Mansoorabad, L.B.Nagar, Hyderabad - 500028 F.No. 31-1(56)/2018-Grants
11.	<u>WEST BENGAL</u> Banwarilal Bhalotia College Asansol, West Bardhaman, West Bengal - 713303 F.No. 31-1(58)/2018-Grants

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