

F.No.1-2/2022-Vig
Government of India
National Archives of India
Janpath, New Delhi-110001

Dated the 19 JAN 2022

CIRCULAR

Subject: Immovable Property Return for the year 2021; furnishing of details – reg

All Group 'A' and 'B' (Gazetted & Non-Gazetted) officers of National Archives of India are informed to furnish details of their immovable property for the year 2021, indicating the position as on 31st Dec, 2021, on or before 31st January 2022.

The full particulars of the existing immovable property held by the government servants have to be submitted in the prescribed format in terms of Rule 18(1)(ii) of the CCS (Conduct Rules), 1964. The format of submission of return is enclosed for ready reference.


(Jagmohan Jareda)
Vigilance Officer & Deputy Director of Archives
National Archives of India.

Copy to:

All ADAs
P.A. to DGA
P.A to DDA(F)
P.A. to DDA (M)
Regional Office, Bhopal
All Record Centres
All Sections
Notice Board
Computer Section (for uploading it on website)
Hindi section for Hindi Verson

FORM
STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR _____
AS ON _____

1. Name of the officer (in full) : _____
 & Service to which the officer belongs _____
2. Present Post held _____ Pay (pay band & Grade pay): _____ Date of Birth: _____

Name of District, Sub-Division Taluka and Village in which Property is situated	Land & Details of Property			Present Value *	If not is own name state in whose name held and his/her relationship to the Government Servant	How acquired whether by purchase, lease**, mortgage, inheritance gift or otherwise with date of acquisition and name with details of person/persons from whom acquired	Annual Income from property	Remarks: Please indicate details of permission obtained from department
	Housing	Land	Land					
1	2	3	4	5	6	7	8	

Place : _____
 Date: _____
 Signature of Govt. Servant _____

In applicable clause to be struck out.
 * In case where it is not possible to assess the value accurately the approximate given value in relation to present condition may please be indicated.
 ** Includes short term lease also.