

**MINUTES**

**SECOND GRANTS COMMITTEE MEETING**

**2017-2018**

**SCHEME OF FINANCIAL ASSISTANCE FOR PRESERVATION OF  
MANUSCRIPTS/ RARE BOOKS TO REGISTERED VOLUNTARY  
ORGANISATIONS/ INDIVIDUALS**

**(16 JANUARY 2018)**

**NATIONAL ARCHIVES OF INDIA  
JANPATH, NEW DELHI-110 001**

NATIONAL ARCHIVES OF INDIA

**MINUTES OF SECOND GRANTS COMMITTEE MEETING FOR THE SCHEME OF  
FINANCIAL ASSISTANCE FOR PRESERVATION OF MANUSCRIPTS/RARE BOOKS TO  
REGISTERED VOLUNTARY ORGANISATIONS/INDIVIDUALS  
2017-2018**

The Second Meeting of the Grants Committee for the above Scheme was held on 16 January, 2018 in National Archives of India, New Delhi under the Chairpersonship of Sh. Pritam Singh, IAS, Director General, National Archives of India. The second meeting was conducted as some allocated fund amount of the Scheme remained unspent. The proposals received in this department after first meeting of Grants committee held on 21 August 2017, were included in the agenda and considered in this meeting.

The names of members who were present in the meeting is at **Annexure-I**

The Member Secretary welcomed the Chairperson and Committee Members; following it the Committee was apprised about the aims and objectives of the Scheme, citing that the maximum limit of the grant is ₹10.00 lakhs per project per year.

The detailed agenda was taken up thereafter.

The members of the Grants Committee discussed all the 17 cases received from the State of Jammu & Kashmir, Karnataka, Tamil Nadu, Telengana and Uttar Pradesh. The Committee approved 14 proposals for the grant during current financial year i.e. 2017-18.

Approved Projects Cost (14 cases)= ₹33,21,029/-

75% Central Share = ₹24, 90,772/-

25% Matching Share = ₹8, 30,257/-

Total grant recommended by Grants Committee	₹33, 21,029/-
Central Govt. Share@ 75% of the above amount of ₹/-is	₹24, 90,772/-
Grantees matching share @ 25% of the above amount is	₹8, 30,257/-

**(For details please see Annexure-II)**

3. The Committee rejected 3 cases which are at Annexure III along with the reasons.

**(For details please see Annexure-III)**

4. The Committee recommended that details of previous grant amount utilized by grantees whose fresh proposals of financial assistance are considered, may also be included in the Agenda so that Committee may assess the grant amount released to them earlier.

MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON 16 January 2018

The Committee also recommended that guidelines may be formulated by which grantees may be asked to allow National Archives of India to share copies of their digitized data (prepared with the grant given by National Archives of India) with Records users.

The meeting concluded with a Vote of Thanks to the Chair.



(Dr. M.A. Haque)  
Deputy Director of Archives  
& Member Secretary, Grants Committee



(Shri Pritam Singh, IAS)  
Director General &  
Chairperson, Grants Committee

Place : New Delhi

Date: 22 JAN 2018

**Members who attended the Grants Committee meeting held on 16 January, 2018:-**

- |  |                  |
|--|------------------|
| 1. Sh. Pritam Singh, IAS<br>Director General<br>National Archives of India                               | Chairperson      |
| 2. Ms. Deepika Pokharana<br>Director<br>A&A Section<br>Ministry of Culture.                              | Member           |
| 3. Dr. Jyotsna Arora<br>Deputy Director (Library)<br>Indian Council of Historical Research               | Member           |
| 4. Dr. Jawaid Alam<br>Assistant Professor<br>Department of History and Culture<br>Jamia Milia Islamia    | Member           |
| 5. Sh. A.K. Mathur<br>(Retired, Superintending Archaeological Chemist<br>Archaeological Survey of India) | Member           |
| 6. Dr. M. A Haque<br>Deputy Director of Archives<br>National Archives of India                           | Member Secretary |

The meeting was also attended by Dr.(Smt.) Ritu Rajeev, Assistant Director of Archives (Grants) National Archives of India.

**Financial Assistance under the Scheme "Preservation of Manuscripts/ Rare Books" to Registered Voluntary Organizations/Individuals recommended by the Grants Committee Meeting for the financial year 2017-2018 held on 16 January, 2018**

**PART-A**

Sr.No	Name of organization/Individual	Recommended Project cost	Sanctioned Central Govt. Share	Grantee's Matching Share	Purpose	Remarks
1.	<b><u>Jammu &amp; Kashmir</u></b> Khem collections, Prof. Dr.Khem Raj Sharma (Individual), Patyari, P.O. Sarna, Tehsil & Disst. Samba,Jammu & Kashmir  F.No.31-1(61)/2017- Grants	₹50,000/-	₹37,500/-	₹12,500/-	1. Binding and repairing of Mss.= ₹25,000/-  2. Anti termite treatment of Mss= ₹25,000/-	
2.	<b><u>Jammu &amp; Kashmir</u></b>  Inder Manuscripts collections (Individual), Moti Bazar, Jammu, Jammu & Kashmir  F.No.31- 1(62)/2017-Grants	₹2,85,000/-	₹2,13,750/-	₹71,250/-	1. Binding and repairing of Mss/rare books= ₹ 1,20,000/- 2. Purchase of chemicals etc. ₹ 75,000/- 3. Anti silverfish/Anti termite treatment of Mss= ₹ 90,000/-	

3/1/18

MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON 16 January 2018

3.	<p><b><u>Jammu &amp; Kashmir</u></b></p> <p>Dr. Suresh Kumar Abrol, (Individual), Abrol Mss &amp; Rare books library, Jammu, Jammu &amp; Kashmir</p> <p>F.No.31-1(63)/2017-Grants</p>	₹2,71,500/-	₹2,03,625/-	₹67,875/-	<ol style="list-style-type: none"> <li>1. Tissue lamination of 2000/- per page from Mss. @Rs.25 per page= Rs.50,000/-</li> <li>2. Tissue lamination of 2000/- page from rare books @Rs.25 per page= Rs.50,000/-</li> <li>3. Archival binding of 300 No. mss after lamination @Rs.280 per mss= Rs.84,000/-</li> <li>4. Archival binding of 150 No. rare books after lamination @Rs.280 per book= Rs.37,500/-</li> <li>5. Purchase of cotton cloth, (dark-red, blue, yellow) starch free 2000 mtr.=Rs.50,000/-</li> </ol>	
4.	<p><b><u>Jammu &amp; Kashmir</u></b></p> <p>Anil Paba Collections (Individual), Udhampur, Jammu &amp; Kashmir</p> <p>F.No.31-1(64)/2017-Grants</p>	₹2,00,000/-	₹1,50,000/-	₹50,000/-	<ol style="list-style-type: none"> <li>1. Cataloguing of Mss= ₹1,20,000/-</li> <li>2. Preservation of Mss material, cloth, tissue paper, repair, binding etc. ₹80,000/-</li> </ol>	
5	<p><b><u>Jammu &amp; Kashmir</u></b></p> <p>Kashmir Research Institute, Srinagar Jammu &amp; Kashmir</p> <p>F.No.31-1(65)/2017-Grants</p>	₹5,00,000/-	₹3,75,000/-	₹1,25,000/-	<ol style="list-style-type: none"> <li>1. Preservation of Mss as per INTACH = Rs.2,50,000/-</li> <li>2. Digitization of Mss= Rs.2,50,000/-</li> </ol>	The rate of the scanning will be in accordance to the digitization policy guidelines of NAI, 2016-17; will be ₹4/- for A2-A4 size. Copy of the digitized material along with metadata to provided to be NAI w.r.t the grant sanctioned for digitization

*3/1/18*

MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON 16 January 2018

6.	<p><b><u>Karnataka</u></b></p> <p>Forum of Former Vice Chancellors of Karnataka State Universities, Bangalore, Karnataka</p> <p>F.No.31-1(77)/2017-Grants</p>	₹1,15,000/-	₹86,250/-	₹28,750/-	<ol style="list-style-type: none"> <li>1. Vaccum Cleaner = ₹15,000/-</li> <li>2. Purchase of equipments= ₹25,000/-</li> <li>3. Citronella oil, neem oil, tulsi oil lamp black for 10,000 per year = ₹20,000/-</li> <li>4. Material required to preserve paper mss 30,000 per year= Rs.30,000/-</li> <li>5. Card board and cloth thread for packing 20,000 per year= Rs.25,000/-</li> </ol>
7	<p><b><u>Karnataka</u></b></p> <p>Sriniketena Trust, Samputa Narashimha Swamy Mutt, Sri Kukke Subrahmanya Sullia Taluk, Dakshina Kannada, Karnataka</p> <p>F.No.31-1(76)/2017-Grants</p>	₹3,25,200/-	₹2,43,900/-	₹81,300/-	<ol style="list-style-type: none"> <li>1. Wooden (better) patties for 400 palm leaf mss @rate of Rs.70/- Including labor charges (No.pieces 800, 26cmx4cm)= Rs.56,000/-</li> <li>2. Wooden (better) patties for 400 palm leaf mss @rate of Rs.90/- Including labor charges (No.pieces 800, 26cmx4cm)= Rs.72,000/-</li> <li>3. Seneca cover for 800 paper mss @rate of Rs.125/- including labor charges (6cmx5cm)= Rs.1,00,000/-</li> <li>4. Handy lamination (900 rare documents)= Rs.22,500/-</li> <li>5. Thymol 2 ltr= Rs.6,000/-</li> <li>6. Cika zel 5 kg= Rs.15,000/-</li> <li>7. Oscium oil 1 ltr. = Rs.10,500/-</li> <li>8. Citranaoil 10 ltr= Rs.8,500/-</li> <li>9. Spirit 10 ltr= Rs.2,700/-</li> <li>10. Bindings (400 rare books)= Rs.32,000/-</li> </ol>

*3/1/18*

MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON 16 January 2018

8	<p><b><u>Tamil Nadu</u></b></p> <p>Madras Christian College, Chennai, Tamilnadu</p> <p>F.No.31-1(66)/2017-Grants</p>	₹2,49,880/-	₹1,87,410/-	₹62,470/-	<ol style="list-style-type: none"> <li>1. Steel book racks 20 No = ₹74,180/-</li> <li>2. Repairing, preservation and conservation of rare books (30 books)= Rs.1,25,000/-</li> <li>3. Cataloguing and indexing= Rs.50,700/-</li> </ol>
9	<p><b><u>Tamil Nadu</u></b></p> <p>The C.P. Ramaswami Aiyar Foundation, Chennai, Tamilnadu</p> <p>F.No.31-1(67)/2017-Grants</p>	₹4,71,549/-	₹3,53,662/-	₹1,17,887/-	<ol style="list-style-type: none"> <li>1. Archival documents of C.P. Ramaswami Aiyar numbering 10,000 requiring encapsulation using polyester film and acrylic based double sided tape at the rate of Rs.35/-= Rs.3,50,000/-</li> <li>2. Old mss numbering 1050 pages of 7 vols. Need tissue lamination, chemical treatment and section binding- 1050 page sx 25 = Rs.26,250/- chemical treatment 1050 x 15= Rs.15,750/- binding= 7 x 350= Rs.2450/-</li> <li>3. Section binding costs for rare and old books numbering 122 x Rs.550= Rs.67,100/-</li> <li>4. Chemicals and preserving materials to use in fumigation chamber and for Mss, books, archives materials and old photographs= Rs.10,000/-</li> </ol>

308



MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON 16 January 2018

10	<b><u>Tamil Nadu</u></b> Nirmala College for women, Coimbatore, Tamilnadu F.No.31-1(68)/2017-Grants	₹1,24,900/-	₹93,675/-	₹31,225/-	1. Book scanner = ₹64,900/- 2. Air tight wooden chamber= ₹50,000/- 3. Chemicals (thymol) = ₹5,000/- 4. Chemicals (para-dichloro benzene)= Rs.5,000/-	
11	<b><u>Tamil Nadu</u></b> The Kuppaswami Sastri Research Institute, Chennai, Tamilnadu F.No.31-1(69)/2017-Grants	₹3,68,000/-	₹2,76,000/-	₹92,000/-	1. Digitization of rare books of 80,000 page@Rs.2,50 = Rs.2,00,000/- 2. Binding 1400xRs.120/- = Rs.1,68,000/-	Copy of the digitized material along with metadata to provided to NAI w.r.t the grant sanctioned for digitization
12	<b><u>उत्तर प्रदेश</u></b> चतुर्वेदी शोध मन्दिर पुस्तकालय समिति, 53 खुर्शेदबाग, लखनऊ F.No.31-1(72)/2017-Grants	₹90,000/-	₹67,500/-	₹22,500/-	क. 12 पाण्डुलिपियों के संरक्षण एवं डिजिटाइजेशन हेतु। ₹.80,000/- ख. 24 हस्तलिखित डायरी के संरक्षण एवं डिजिटाइजेशन कार्य हेतु। ₹.10,000/-	The rate of the scanning will be in accordance to the digitization policy guidelines of NAI, 2016-17; will be ₹4/- for A2-A4 size. Copy of the digitized material along with metadata to be provided to NAI w.r.t the grant sanctioned for digitization
13	<b><u>Uttar Pradesh</u></b> Shri Ram Singh (Individual), Gajrauli, Uttar Pradesh F.No.31-1(73)/2017-Grants	₹70,000/-	₹52,500/-	₹17,500/-	1.200 पाण्डुलिपियों एवं दुर्लभ पुस्तकों की बाइंडिंग एवं मरम्मत हेतु। ₹.60,000/- 2. अभिलेखों के वैज्ञानिक संरक्षण के निमित्त रसायन क्रय हेतु। ₹.10,000/-	

*3/1/18*

MINUTES- SECOND GRANTS COMMITTEE MEETING HELD ON 16 January 2018

14	<p><b>Uttar Pradesh</b></p> <p>Natarang Pratisthan, Operating office 706 Symeru Appartment Kaushambi, Ghaziabad Uttar Pradesh</p> <p>F.No.31-1(71)/2017- Grants</p>	₹2,00,000/-	₹1,50,000/-	₹50,000/-	<p>1. दुर्लभ अभिलेखीय सामग्री के डिजिटिजेशन हेतु, जिसके अन्तर्गत स्कैनिंग एवं डाटाबेस तैयार करना है। ₹.1,00,000/-</p> <p>2. जीर्णोद्धार अभिलेखीय सामग्री की मरम्मत हेतु जैसे- लैमिनेशन व बाइंडिंग कराने के निमित्त सामग्री क्रय करने के लिए। ₹.1,00,000/-</p>	<p>The rate of the scanning will be in accordance to the digitization policy guidelines of NAI, 2016-17; will be ₹4/- for A2-A4 size. Copy of the digitized material along with metadata to be provided to NAI w.r.t the grant sanctioned for digitization</p>
----	---	-------------	-------------	-----------	---	--

Grant Committee recommended total grant of ₹33,21,029/- with 75% Central Govt. share of ₹24,90,772/- and thus the 1<sup>st</sup> installment of 50% of the Central Govt. share i.e ₹12,45,386/- would be released to the grantees subject to submission of complete bond and other requisite papers. The 2<sup>nd</sup> installment would be released as re-imbusement following the submission of utilization certificate for the entire grant amount by the Grantee.



ANNEXURE-III

(A) Names of the Organizations/ Individuals to whom Financial Assistance has not been recommended by the Grants Committee during 2017-2018

Sr. No.	Name of the Organizations/ Institutions / Individuals	Reasons
1	Archives Section Jss Mahavidhyapeeth, Mysore, Karnataka F.No.31-1(74)/2017-Grants	Rejected. The Utilization Certificate against the grants released in 2008-09, is pending.
2	Basav Sharan Art Museum, Kudalasangam, Karnataka F.No.31-1(75)/2017-Grants	Not approved. The organization may be advised to send revised proposal.
3	Shri K.Krishna Swamy Memorial Trust, Hyderabad, Telegana F.No.31-1(70)/2017-Grants	Rejected. The Committee was not convinced with the proposal as the Committee encouraged the proposals meant for conservation and restoration of manuscripts and rare books.

3/1/18