

MINUTES

GRANTS COMMITTEE MEETING

2018-2019

SCHEME OF FINANCIAL ASSISTANCE TO STATE/ UNION  
TERRITORY ARCHIVAL REPOSITORIES, GOVERNMENT  
LIBRARIES AND MUSEUMS

15 NOVEMBER 2018

NATIONAL ARCHIVES OF INDIA  
JANPATH, NEW DELHI-110 001

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SCHEME OF FINANCIAL ASSISTANCE TO STATE/ UNION TERRITORY ARCHIVAL  
REPOSITORIES, GOVERNMENT LIBRARIES AND MUSEUMS, 2018-2019

MINUTES OF THE GRANTS COMMITTEE MEETING HELD ON 15 NOVEMBER 2018

The Meeting of the Grants Committee meeting for above Scheme was held on 15 November 2018 at 11.30 A.M. in National Archives of India, New Delhi under the Chairpersonship of Sh. Shravan Kumar, Joint Secretary, M/O Culture and Director General, National Archives of India, New Delhi.

The following members were present:

- |    |  |                  |
|----|--|------------------|
| 1. | Sh. Shravan Kumar,<br>Director General<br>National Archives of India/JS<br>Ministry Of Culture,<br>New Delhi   | Chairperson      |
| 2. | Sh. Rajesh Kumar Singh,<br>Director, A & A,<br>Ministry of Culture,<br>Shastri Bhawan,<br>New Delhi-110001   | Member           |
| 3. | Dr. Shama Mitra Chenoy<br>Associate Professor,<br>Department of History,<br>Shivaji College<br>New Delhi-110001  | Member           |
| 4. | Dr. Arun Kumar Srivastava,<br>Assistant Director of Archives (Retired)<br>B-8, Pocket-6, Kendriya Vihar<br>Sector-82, Noida-201304<br>Uttar Pradesh              | Member           |
| 5. | Sh. Sushil Garje,<br>Director, Department of Archives,<br>(Govt. of Maharashtra)<br>Elphinstone College Building,<br>M.G. Road, Kalaghoda Fort,<br>Mumbai-400032 | Member           |
| 6. | Sh. Rakesh Korla <i>Director</i><br>Department of Language & Culture<br>Department of Himachal Pradesh,<br>Shimla-171009<br>Himachal Pradesh.                    | Member           |
| 7. | Dr. M.A Haque,<br>Deputy Director of Archives<br>National Archives of India, New Delhi   | Member Secretary |

The meeting was also attended by Dr. (Smt.) Ritu Rajeev, Assistant Director of Archives (Grants), National Archives of India.

*30/11/18*

The Following members of the Grants Committee could not attend the meeting:

1. Sh. Pratapanand Jha ,  
Director, Cultural Informatics,  
Indira Gandhi National Centre for Arts,  
11, Mansingh Road, New Delhi-110001  
Member
2. Ms. Jyotsna Arora  
Deputy Director,  
(Library, ICHR),  
35 Ferozeshah Road,  
New Delhi-110001.  
Member
3. Sh. Prem Kumar Nagta  
Director (Collections and Administration)  
National Museum,  
New Delhi-110 001  
Member
4. Dr. Anand Burdhan,  
Assistant Professor,  
Delhi Institute of Heritage Research,  
And Management,  
18-A, satsang Vihar Marg,  
Qutab Institutional Area,  
New Delhi-11067  
Member
5. Shri P.Biju  
Director, Kerala State Archives  
Kerala  
Member
6. Dr. Simonti Sen  
West Bengal State Archives,  
(Government of West Bengal),  
6, Bhawani Dutta Lane,  
(Shakespere Sarani),  
Kolkata-700003,  
West Bengal.  
Member
7. Shri Vivo Sapui  
Director, Art and Culture  
Nagaland State Archives  
Government of Nagaland  
Nagaland  
Member

3/8/25

Sh. Shravan Kumar, Director General & Chairperson, Grants Committee welcomed the members of Grants Committee. The Member Secretary informed the main features of the Scheme as well as the funds available for disbursement during the current financial year (2018-2019).

Total **6 proposals** received from State Archival Repositories and Government Libraries were taken up for consideration.

#### Part-I

1. Four proposals of Department of Historical & Antiquarian Studies, Govt. of Assam, Guwahati, Kerala State Archives, Trivandrum, Punjab State Archives, Chandigarh, and Tamil Nadu Archives and Historical Research, Chennai were complete in all respects and recommended by the grants Committee.
2. The total approved Grant amount is Rs. 1,26,66,668/- (Rupees One Crore Twenty Six Lakhs Sixty Six Thousand and Six Hundred Sixty Eight only) to 4 State Government Institutions which includes grantees State Government 25% matching share of 31,66,668/- (Rupees Thirty One Lakhs Sixty Six Thousand Six Hundred Sixty Eight only) and Central Government 75% share of Rs. 95,00,000/- (Rupees Ninety Five Lakhs only).  
(For details, please see Annexure-I)

#### Part-II

The Grants Committee did not approve the proposals of Assam State Archives, Assam, due to not receiving State Govt. Assurance of 25 % matching share for the current financial year 2018-19 and Telangana State Archives, Hyderabad for pending Utilization certificate of the grants given to them during 2016-17.

(The list of institutions is at Annexure-II)

#### The Budget

For the year 2018-2019, a sum of Rs. 1,00,00,000/- has been allocated under BE (Plan) for States under Major Head 2205 under this Scheme.


Grants in Aid General (State)	=	Rs. 95, 00,000/-
Grants in Aid General (UT)	=	Rs. 5, 00,000/-
<b>Total (available amount)</b>		<b>Rs. 1,00,00,000/-</b>

(Since no proposal from any UT administration is available so the total disbursable amount for the current FY (2018-19) is Rs. 95,00,000/- only)

The Committee expressed concern over the pending utilization certificates of the Grants received by State/UT Government Institutions and desired that State Government Institutions should settle their pending utilization certificate cases. The Committee also desired that as per provision of the Scheme, a Sub- Committee may be formed for monitoring the grants sanctioned to grantee organizations. The Committee also desired to popularize the Scheme, so that more State Govt. institutions may apply.

The meeting concluded with a Vote of Thanks to the Chair.

  
(Dr. M.A Haque)  
Deputy Director  
National Archives of India  
and Member Secretary, Grants Committee

  
(Sh. Shravan Kumar)  
Director General,  
National Archives of India,  
and Chairperson, Grants Committee

Place : New Delhi

Date: 27 NOV 2018

ANNEXURE-I

Name of the State Archival Repository to whom Financial Assistance have been recommended.  
(Meeting of Grants Committee, 2018-2019)

Sr. No	Name of the State Government Organizations	Purpose	Amount			Remarks
			Recommended Project cost	Grant approved as Central Govt. Share of 75%	State Govt. Share 25%	
1	<b>ASSAM</b>  Department of Historical & Antiquarian Studies, Govt. of Assam, Guwahati. F.No.31-2(3)/2018-Grants	<ol style="list-style-type: none"> <li>High configuration workstation computers with software licenses for operating system and office package@ Rs.85,000/- X 2= Rs. 1,70,000/-</li> <li>Colour Printer = Rs. 40,000/-</li> <li>Digital copier- Automatic and multifunction = Rs. 70,000/-</li> <li>Online UPS – centralized -5 KVA for server and PCs and Network devices, along with wiring, with adequate backup time of at least 1 hour= Rs. 1,30,000/-</li> <li>Digitization of Ancient manuscripts, valuable books and very old news papers 40,000 pages @ Rs.6 per page= Rs. 2,40,000/-</li> </ol> <b>Total Rs. 6,50,000/-</b>	Rs. 6,50,000/-	Rs.4,87,500/-	Rs. 1,62,500/-	The institution has informed telephonically that they have approx 40,000 documents to be digitized.
2	<b>KERALA</b>  Kerala State Archives, Trivandrum.  F.No.31-2(5)/2018-Grants	<b>Scientific Conservation of rare Library books:-</b> <ol style="list-style-type: none"> <li>Inspection- Examination, Numbering and documentation page size @ A4=Rs.3/-, legal= Rs. 3/-, A3= Rs. 3/-, A2= Rs. 3/-, and A1= Rs.3/-.</li> <li>Fumigation de-acidification, dry- cleaning, repairing tears page size @ A4=Rs.7/-, legal= Rs. 10/-, A3= Rs. 14/-, A2= Rs. 30/-, and A1= Rs.60/-.</li> <li>Tissue lamination with Japanese tissue and CMC paste page size @ A4=Rs.30/-, legal= Rs. 40/-, A3= Rs. 60/-, A2= Rs. 120/-, and A1= Rs.240/-.</li> <li>Trimming, sorting and binding sectionally page size @ A4=Rs.5/-, legal= Rs. 10/-, A3= Rs. 10/-, A2= Rs. 20/-, and A1= Rs.40/-.</li> </ol> Total charges A-4 Rs.45/- Legal-63, A-3 Rs.87/-, A2 Rs. 173/-, and A1 Rs. 343/- and Taxes GST@18%extra <b>Total= Rs. 39,30,000/-</b>	Rs. 39,30,000/-	Rs. 29,47,500/-	Rs. 9,82,500/-	

Sr. No	Name of the State Government Organizations	Purpose	Amount			Remarks
			Recommended Project cost	Grant approved as Central Govt. Share of 75%	State Govt. Share 25%	
3	<b><u>PUNJAB</u></b>  Punjab State Archives, Chandigarh  F.No.31-2(1)/2018-Grants	<p>1. <b>Digitization of rare books</b> Kept in Punjab State Archives.</p> <p>2. <b>Khalsa Darbar Records</b> of Darbar of Maharaja Ranjit Singh</p> <p>3. <b>Kalsia State Records</b> of Darbar of Kalsia State .</p> <p><b>Total pages to be digitized is 13,84,703 pages @ 2.92</b></p> <p><b>Total : Rs. 40,43,334/-</b></p>	Rs. 40,43,334/-	Rs.30,32,500/-	Rs. 10,10,833/-	
4	<b><u>TAMIL NADU</u></b>  Tamil Nadu Archives and Historical Research, Gandhi Irwin Road, Egmore, Chennai-8,  F.No.31-2(2)/2018-Grants	<p><b>Microfilming of original records of pre 1900 and post 1900</b> at the rate of Rs. 13.80 per exposure( One Microfilm /Negative @ Rs. 7.15 and one Microfilm/Positive @ Rs. 6.65) for Rs. 40,43,334/- including taxes.</p> <p>Description of records to be microfilmed is as follows:- Government orders of the Education Department, Year- 1907-1913. Government Orders of the Revenue Department, Year- 1945-1950.</p> <p><b>Total = Rs.40,43,334/-</b></p>	Rs. 40,43,334/-	Rs.30,32,500/-	Rs. 10,10,833/-	
		<b>Total recommended amount</b>	<b>Rs. 1,26,66,668/-</b>	<b>Rs. 95,00,000/-</b>	<b>Rs. 31,66,668/-</b>	

3/10/2018

The list of institutions to whom Financial Assistance have not been recommended by the Grants Committee.

S.No.	Name of the Institution	Remarks
1	<b><u>ASSAM</u></b> Assam State Archives, Guwahati. F.No.31-2(4)/2018-Grants	State Government Assurance of 25% matching share for the current financial year 2018-19, not received.
2	<b><u>TELANGANA</u></b> Telangana State Archives & Research Institute, Tarnaka, Hyderabad. F.No.31-2(6)/2018-Grants	Pending utilization certificate for the Grants given to them during 2016-17.

3/2/18